Publicly Available Information for Organizations Certified to the FSC Controlled Wood Standard (FSC-STD-40-005)[1]

Organization Name	Bingaman & Son Lumber Inc.
FSC COC Certificate Number	SCS-COC-003911

1. Procedure for Filing Complaints

Name of Authorized Representative / Position Responsible	Scott Hurst – President Dan Rubendall – Director of Domestic Sales
Contact Detail (Contact information for person or position responsible for addressing complaints)	shurst@bingamanlumber.com drubendall@bingamanlumber.com
Procedure for filing complaints	**Note: The complaint procedure shall indicate the timelines and processing steps when a complaint is received. For further details on complaints procedure, see section 7 in FSC-STD-40-005** Our stakeholder/complaint procedure (7.1) applies to all FSC categories and Controlled Wood, consists of the following steps (7.2), and will be completed within two weeks of receiving the initial complaint: 1. We will acknowledge receipt of the complaint via email whenever possible. When an email address is not provided (or is refused upon request) by the complainant, we will send a written acknowledgement via US mail. (7.2.a) a. Anonymous complaints, or complaints where a mailing address or email address are not provided, will be considered invalid and will not be acknowledged. 2. Our initial acknowledgement will include the complaint procedure as outlined in our Due Diligence System Public Summary. (7.2.b) 3. We will conduct a preliminary assessment to determine the substance of any comment or complaint. Complaints will be defined as "substantial" or "not substantial".

[1] This document is meant as guidance only, utilization of templates and guidance documents is no guarantee of conformity with FSC requirements. It is your organization's responsibility to conform to relevant FSC requirements.

	a. This assessment will include, but not be limited to, the breadth and/or specificity of the complaint, and the standing of the complainant. (7.2.d) i. Lack of specificity and standing will automatically be considered “not substantial” ii. Complaints not related to risk assessment or supply area will automatically be considered “not substantial” iii. High specificity and standing complainants, with complaints that are related to risk assessment or supply area, will be reviewed on a case-by-case basis for substance. Our Due Diligence Compliance Officer will be responsible for overseeing the response to any complaint.

2. Summary of Organization’s Due Diligence System

Information regarding an organization’s due diligence system must be made publically available. This publically available information may be provided within this summary document, or as separate documentation. Please selection an option below.
☐ **DDS Summary is provided in a separate Annex. Provide name of document or summary location: DDS Addendum is attached** (e.g. *http://www.xxcompany.com/dds* **or** *Annex XXX., written summary of DDS XXX*)
☒ **DDS summary is provided in this document. Complete sections 3 through 8.**

3. Description of the Supply Area(s) and Respective Risk Designation(s)

Description of Supply Area	CW Category	Risk Designation	Type of Risk Assessment	Reference of Risk Assessment
United States, specifically the states of MD, NJ,	Category 1	Low Risk	☒ FSC risk assessment ☐ Extended Company Risk Assessment[2]	FSC US Controlled Wood National Risk Assessment (US NRA)
	Category 2	Low Risk		
	Category 3	Specified Risk		
	Category 4	Low Risk		
	Category 5	Low Risk		

[2] If an organization is using an Extended Company Risk Assessment, the ECRA must also be submitted with this public summary.

NY, OH, PA and WV				

Description of Supply Area	CW Category	Risk Designation	Type of Risk Assessment	Reference of Risk Assessment
XX region, XX country	Category 1	Choose an item.	☐ FSC risk assessment ☐ Extended Company Risk Assessment	e.g. FSC-NRA-DE V1-0 ECRA-CW-xx country V1
	Category 2	Choose an item.		
	Category 3	Choose an item.		
	Category 4	Choose an item.		
	Category 5	Choose an item.		

NOTE:

- **The description of the supply area should allow the identification of the area with a homogeneous risk designation in the applicable risk assessment for each controlled wood category.**
- **The risk designation provided in the table is the designation provided by the risk assessment PRIOR to the application of control measures.**

Please copy and paste tables to insert more source area(s) as needed.

4. Description of the Supply Chain Risk Assessment and Respective Risk Designation(s)

Supply chain sourcing area / Supply chain actor	Description of Risk Assessment (risk of mixing material with non-eligible inputs in the supply chain/s during transport, processing, and storage)	Risk Level (Low/Specified)
United States, specifically the states of MD, NJ, NY, OH, PA and WV	Kreamer / Clarendon – No risk of mixing material with non-eleigible inputs during transport, processing or storage. Proof of purchase from supply chain unit of orign is obtained for each load, along with CW supplier declarations from vendors each year, noting origin area of material (state, county). CW is picked up or delieverd to Bingaman in truckload quantities (no room for mixing of inelegible inputs), each load with it's own transportation documentation (trip ticket). Sawmills – No risk of mixing material with non-eleigible inputs during transportation, storage or processing. Job numbers are used to identify point of origin for all incoming CW material. Each job has documentation for proof of purchase from supply	Low Risk

	chain unit of origin (timber contract, log purchase contract or gate log ticket). CW supplier declarations are obtained for each job (contract or supplier declaration form). Logs are delivered to sawmill in truckload quantity (no room for mixing of ineleigible material). Each load of logs delivered to sawmill has transportation documentation (trucker control sheet, log inventory record).	
		Choose an item.
		Choose an item.

5. Control Measures Implemented by the Organization

☐ **Not Applicable - All risk designations from the supply area risk assessments and supply chain risk assessments are low risk. *Skip to section 6.***

Sourcing Area/Supply chain area	Indicator with specified risk	Description of Control measure
United States, specifically the state of WV	3.1 (HCV1) – Appalachian Critical Biodiversity	Organizational representation at FSC US controlled wood regional meetings or review of controlled wood regional meeting materials and associated information, providing information as requested. AND Mitigation option of Education & Outreach (provided to suppliers annually).

Sourcing Area	Indicator with specified risk	Description of Control measure

Note: Please copy and paste additional tables as needed.

6. Stakeholder Consultation Summary

☒ **Not Applicable - The organization did not engage in a formal stakeholder consultation process. *Skip to section 7.***

<table>
<tr><td>The areas for which the stakeholder consultation has been conducted (e.g. geo-reference data, state, province, supply unit)</td><td colspan="2">(e.g. geo-reference data, state, province, supply unit)</td></tr>
<tr><td>Stakeholder engagement date(s):</td><td colspan="2"></td></tr>
<tr><td colspan="3">Means of Contact, please check all that apply</td></tr>
<tr><td colspan="2">☐ Face to face meetings
☐ Personal contacts by phone
☐ Email, or letter
☐ Notice published in the national and/or local press</td><td>☐ Notice published on relevant websites
☐ Local radio annoucements
☐ Local customary notice boards
☐ Social media broadcast</td></tr>
<tr><td colspan="3">List of the stakeholder groups invited by the organization to participate in the consultation, please check all that apply</td></tr>
<tr><td colspan="2">☐ Economic interests
☐ Social interests
☐ Environmental interests
☐ FSC-accredited certification bodies active in the country
☐ National and state forest agencies</td><td>☐ Experts with expertise in controlled wood categories
☐ Research institutions and universities
☐ FSC regional offices, FSC network partners, registered standard development groups and NRA working groups in the region</td></tr>
<tr><td colspan="3">Summary of the stakeholder comments received and considerations</td></tr>
<tr><td>Stakeholder comment</td><td colspan="2"></td></tr>
<tr><td>Consideration</td><td colspan="2"></td></tr>
<tr><td>Stakeholder comment</td><td colspan="2"></td></tr>
<tr><td>Consideration</td><td colspan="2"></td></tr>
<tr><td colspan="3">The organization’s justification for concluding that the material sourced from these areas can be used as controlled material or sold with the FSC Controlled Wood claim</td></tr>
<tr><td colspan="3">Note: Comments shall only be published with prior consent from the consulted stakeholder and not associated with stakeholder’s personal identifiable information.</td></tr>
</table>

7. Expert Engagement Summary

☒ Not Applicable - The organization did not engage experts in the development of control measures. *Skip to section 8.*

Expert A	
Qualification	
Scope of Service	

Expert B	
Qualification	
Scope of Service	

NOTE: For individual experts this includes the experts' qualifications and the scope of their services. The personal identifiable information such as names of experts, their license/registration numbers (if applicable) shall only be included with given consent from experts. For publicly available expertise, the specific sources of information shall be cited.
Note: Please copy and paste additional tables as needed.

8. Field Verification Summary

☒ Not Applicable - The organization did not conduct field verification as a control measure.

Findings from field verification	
Steps taken by the organization to address identified non-conformities	

Findings from field verification	
Steps taken by the organization to address identified non-conformities	

Note: Please copy and paste additional tables as needed.

The confidential nature of the information may be determined by the legislation that the organization must comply with. Commercially sensitive information, and the names of individual landholders, shall be treated as confidential information.
☐ **Not Applicable - The organization has not excluded confidential information.**

The organization's justification for the exclusion of confidential information.	