



Product  
Safety  
Management

COURSE TITLE: **Internal Auditor**



DURATION

**2 Days**



ASSESSMENT/PASS MARK

**Workplace Audit; Pass Mark 75%.**



COURSE SUMMARY

### DAY 1

- Pre-Reading/ Pre Course Activity
- Welcome, Communication & Housekeeping
- Introduction to Auditing and Terminology
- Audit Planning
- Auditor attributes and interpersonal skills
- Conducting the Audit
- Audit Report and Follow up

### DAY 2

- Undertake case study
- Work-based Internal Auditor Course Assessment