This application is designed to collect the information that SCS Global Services needs in order to determine your organization’s intended/required scope of certification under the RSPO certification program. No charges will be incurred or work conducted until a separate work order is executed. All information contained herein is considered confidential.

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| **Section 1: General Information** | | | | |
| **1.1 ORGANIZATION INFORMATION** | | | | |
| **Organization Legal Name** *(as name would appear on a contract)*: | | | | |
| **Street:** | | | | |
| **City:** | | **State/Province:** | **Zip/ Postal Code:** | |
| **Country:** | **Main Phone:** | | |  |
| **Website:** |  | | | |
| **1.2 PRIMARY CONTACT** | | | | |
| **First Name:** | **Last Name:** | | **Title:** | |
| **Direct Phone:** | **Email:** | | | |
| **1.3 PRIMARY BILLING CONTACT** | | | | |
| **First Name:** | **Last Name:** | | **Title:** | |
| **Direct Phone:** | **Email:** | | | |

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| **Section 2: Description of Business Activities** |
| **Provide a general description of inputs (e.g. crude palm oil, palm kernel, consumer goods etc.) and product produced (e.g. RBD palm oil, baked goods, chemicals, etc.). Please also provide a general description of your organizational structure and business activity. If there are multiple businesses, please clearly describe the relationships between them. A flow chart may be necessary for complex business structures.** |
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| **RSPO Membership #:** | | **RSPO Membership Type:** Choose an item. | | **Not RSPO Member** |
| **Palmtrace ID #:** | **Not Registered in Palmtrace** | | | |
| **Type of Business** *(to match what you selected in Palmtrace)***:** Choose an item. | | | | |
| **Does your organization take legal ownership of RSPO Certified Sustainable oil palm products?**   **Yes  No** | | | | |
| **Does your organization physically handle RSPO Certified Sustainable oil palm products?**  **Yes  No** | | | | |
| **Organization’s Parent Company (*if applicable):*** | | | | |
| **Are you a RSPO-approved Group Manager, or are you working with a RSPO-approved Group Manager?  Yes  No**  **If yes, please provide more information:** | | | | |
| **Supply Chain Model in Use:** | | | Identity Preserved (IP)  Segregation (SG)  Mass Balance (MB)  RSPO Credits (formerly GreenPalm)  Not Sure | |
| |  |  |  |  | | --- | --- | --- | --- | | **Section 3: Site / Facility Information (please complete one or more rows)** | | | | | **Site Name**  (name to appear on certificate) | **Type of Operation**  (Main Office, Oil Refiner, Chemical Plant, Food Processor, Storage Site, etc.) | **Address**  *(Street, City, State/Province, Zip/Postal Code, Country)* | **Ownership status** (Company owned, owned by partner, owned by subcontractor) | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | | **Has each of the above sites been operational for at least 3 months?  Yes  No**  **If no, please list how long each site has been operational:** | | | | | **Attach Additional Pages if Necessary** | | | |  |  |  |  | | --- | --- | --- | | **Section 4: Certification Information** | | | | **Desired date / time frame for on-site assessment:** | | | | **Desired date / time frame for obtaining RSPO certification:** | | | | **Do you require RSPO-RED (only for sales into EU biofuels markets):**  Yes  No | | | | **How urgent is your need for certification (may affect cost)?**  Very urgent  Less Urgent | | | | **Level of Preparedness and Related Certifications:** | | | | Very prepared  Ex: ISO 9001, ISO 14001, ISCC | Somewhat prepared  Ex: Familiar with RSPO requirements | Need more time | | **Has your company previously (or currently) held/holding a RSPO certificate?**  Yes  No  **If yes:**   1. What is the name of the certification body that provided your certification? 2. Is this certificate still valid?  Yes  No | | | | | | | |

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| Section 5: Additional Service Interests | | |
| **5.1** **Is your company interested in other SCS services or certification for additional environmental claims?** | | |
| **Climate**  *Carbon Offset*  *Carbon Footprint*  *Lifecycle GHG Assessment*  *Regulatory Registration (RFS2, California LCFS, BC LCFS)* | **Food Safety**  *HAACP*  *BRC*  *SQF*  *Global Gap* | **Environmental Claims**  *RSPO P&C*  *ISCC EU / ISCC PLUS*  *USDA Organic*  *Non-GMO* |

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| Section 6: Referrals | | | |
| **6.1 Are there companies in your supply chain that might be interested in certification? If so, please list company names here:** | | | |
| **6.2 How did you learn about SCS Global Services?** | | | |
|  | Website (     ) |  | Referral by |
|  | Direct Email, SCS Webinar, Trade Show |  | Advertisement |
|  | Social Media (Twitter, etc.) |  | SCS Trademark on a product certified by SCS |
|  | RSPO Website/Contact |  | Other |

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| Section 7: Affirmation |
| I affirm that the information provided herein is true and correct to the best of my knowledge, and that I am duly authorized to sign this application. If our company decides to pursue certification, I agree to comply with the requirements for certification and to supply any information that is necessary for the audit of the operation and/or products to be certified. |
| **Print Name:** |
| **Title:** |
| **Signature** (*electronic or typed*): |
| **Date:** |

Please email to:

Kendra Bishop, Operations Manager, RSPO

[kbishop@scsglobalservices.com](mailto:kbishop@scsglobalservices.com)

Phone: 510-457-4004 | Fax: 510-452-6882

We will be in touch as soon as possible.

**Thank you for choosing SCS.**