This application is designed to collect the information that SCS Global Services needs in order to determine your organization’s intended/required scope of certification under the RSPO certification program. No charges will be incurred or work conducted until a separate work order is executed. All information contained herein is considered confidential.

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| **Section 1: General Information** |
| **1.1 ORGANIZATION INFORMATION** |
| **Organization Legal Name** *(as name would appear on a contract)*:      |
| **Street:**       |
| **City:**       | **State/Province:**       | **Zip/ Postal Code:**       |
| **Country:**       | **Main Phone:**       |  |
| **Website:**       |  |
| **1.2 PRIMARY CONTACT** |
| **First Name:**       | **Last Name:** | **Title:** |
| **Direct Phone:** | **Email:** |
| **1.3 PRIMARY BILLING CONTACT** |
| **First Name:**       | **Last Name:** | **Title:** |
| **Direct Phone:** | **Email:** |

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| **Section 2: Description of Business Activities** |
| **Provide a general description of inputs (e.g. crude palm oil, palm kernel, consumer goods etc.) and product produced (e.g. RBD palm oil, baked goods, chemicals, etc.). Please also provide a general description of your organizational structure and business activity. If there are multiple businesses, please clearly describe the relationships between them. A flow chart may be necessary for complex business structures.** |
|       |

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| **RSPO Membership #:**        | **RSPO Membership Type:** Choose an item. | **[ ]  Not RSPO Member** |
| **Palmtrace ID #:**       | **[ ]  Not Registered in Palmtrace** |
| **Type of Business** *(to match what you selected in Palmtrace)***:** Choose an item. |
| **Does your organization take legal ownership of RSPO Certified Sustainable oil palm products?**  **[ ]  Yes [ ]  No** |
| **Does your organization physically handle RSPO Certified Sustainable oil palm products?** **[ ]  Yes [ ]  No** |
| **Organization’s Parent Company (*if applicable):*** |
| **Are you a RSPO-approved Group Manager, or are you working with a RSPO-approved Group Manager? [ ]  Yes [ ]  No****If yes, please provide more information:** |
| **Supply Chain Model in Use:** | [ ]  Identity Preserved (IP)[ ]  Segregation (SG)[ ]  Mass Balance (MB)[ ]  RSPO Credits (formerly GreenPalm)[ ]  Not Sure |
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| **Section 3: Site / Facility Information (please complete one or more rows)** |
| **Site Name**(name to appear on certificate) | **Type of Operation**(Main Office, Oil Refiner, Chemical Plant, Food Processor, Storage Site, etc.) | **Address** *(Street, City, State/Province, Zip/Postal Code, Country)* | **Ownership status** (Company owned, owned by partner, owned by subcontractor) |
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| **Has each of the above sites been operational for at least 3 months? [ ]  Yes [ ]  No****If no, please list how long each site has been operational:** |
| **Attach Additional Pages if Necessary** |

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| **Section 4: Certification Information** |
| **Desired date / time frame for on-site assessment:**       |
| **Desired date / time frame for obtaining RSPO certification:**       |
| **Do you require RSPO-RED (only for sales into EU biofuels markets):** [ ]  Yes [ ]  No |
| **How urgent is your need for certification (may affect cost)?** [ ]  Very urgent [ ]  Less Urgent  |
| **Level of Preparedness and Related Certifications:** |
| [ ]  Very preparedEx: ISO 9001, ISO 14001, ISCC | [ ]  Somewhat preparedEx: Familiar with RSPO requirements | [ ]  Need more time |
| **Has your company previously (or currently) held/holding a RSPO certificate?** [ ]  Yes [ ]  No**If yes:** 1. What is the name of the certification body that provided your certification?
2. Is this certificate still valid? [ ]  Yes [ ]  No
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| Section 5: Additional Service Interests |
| **5.1** **Is your company interested in other SCS services or certification for additional environmental claims?**  |
| **Climate**[ ]   *Carbon Offset* [ ]   *Carbon Footprint*[ ]   *Lifecycle GHG Assessment* [ ]   *Regulatory Registration (RFS2, California LCFS, BC LCFS)* | **Food Safety** [ ]   *HAACP*[ ]   *BRC*[ ]   *SQF*[ ]   *Global Gap* | **Environmental Claims**[ ]  *RSPO P&C*[ ]  *ISCC EU / ISCC PLUS*[ ]   *USDA Organic* [ ]  *Non-GMO* |

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| Section 6: Referrals |
| **6.1 Are there companies in your supply chain that might be interested in certification? If so, please list company names here:**       |
| **6.2 How did you learn about SCS Global Services?**  |
| [ ]  | Website (     ) | [ ]  | Referral by       |
| [ ]  | Direct Email, SCS Webinar, Trade Show | [ ]  | Advertisement |
| [ ]  | Social Media (Twitter, etc.) | [ ]  | SCS Trademark on a product certified by SCS |
| [ ]  | RSPO Website/Contact | [ ]  | Other |

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| Section 7: Affirmation |
| I affirm that the information provided herein is true and correct to the best of my knowledge, and that I am duly authorized to sign this application. If our company decides to pursue certification, I agree to comply with the requirements for certification and to supply any information that is necessary for the audit of the operation and/or products to be certified. |
| **Print Name:**       |
| **Title:**       |
| **Signature** (*electronic or typed*):       |
| **Date:**       |

Please email to:

Kendra Bishop, Operations Manager, RSPO

 kbishop@scsglobalservices.com

Phone: 510-457-4004 | Fax: 510-452-6882

We will be in touch as soon as possible.

**Thank you for choosing SCS.**