

calCOMPLiant™ Program Certification Manual

In accordance with California Air Resources Board (CARB) Airborne Toxic Control Measure (ATCM) 93120-93120.12, title 17, California Code of Regulations



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I. Introduction

Thank you for your interest in SCS Global Services calCOMpliant™ program that certifies composite wood including Medium Density Fiberboard, Particle Board, and Hardwood Plywood in accordance with the California Air Resources Board (CARB) Airborne Toxic Control Measure to Reduce Formaldehyde Emissions from Composite Wood Products (ATCM) sections 93120-93120.12. This regulation, which applies to composite wood being supplied to or sold into the State of California has been active since 2009. The CARB ATCM regulation requires manufacturers of composite wood to meet formaldehyde limits and undergo quarterly inspection and laboratory testing by an approved Third-Party Certifier. SCS Global Services is a CARB approved Third Party Certifier, and currently certifies more than 100 composite wood manufacturers in China and India.

We are pleased that you are considering us as your certifier. SCS offers an opportunity to turn this mandatory regulation into a competitive advantage, and have a dedicated team of professionals and a network of skilled inspectors ready to assist you.

The first step in pursuing certification is to complete a calCOMpliant™ Application, which can be found on the SCS website at <http://www.scsglobalservices.com/carb-formaldehyde-compliance>. Once we receive your Application, we will scope your assessment and provide you with a proposal and quote.

References and Resources

There are several resources available to guide you in your path to calCOMpliant™ certification. We recommend that you thoroughly familiarize yourself with these documents and resources available on the CARB website at <http://www.arb.ca.gov/toxics/compwood/compwood.htm>:

- **CARB ATCM 93120-93120.12 Regulation**
- CARB Advisories resource section
- Frequently Asked Questions (FAQs) resource section

Certification Process

The calCOMpliant™ certification process is based on a one-year certification cycle. Within this, the CARB ATCM Regulation requires quarterly onsite inspections and laboratory testing to verify continued compliance. As such the typical inspection schedule for calCOMpliant™ clients is as follows. A more detailed outline is provided in Section II's Certification Process Diagram.

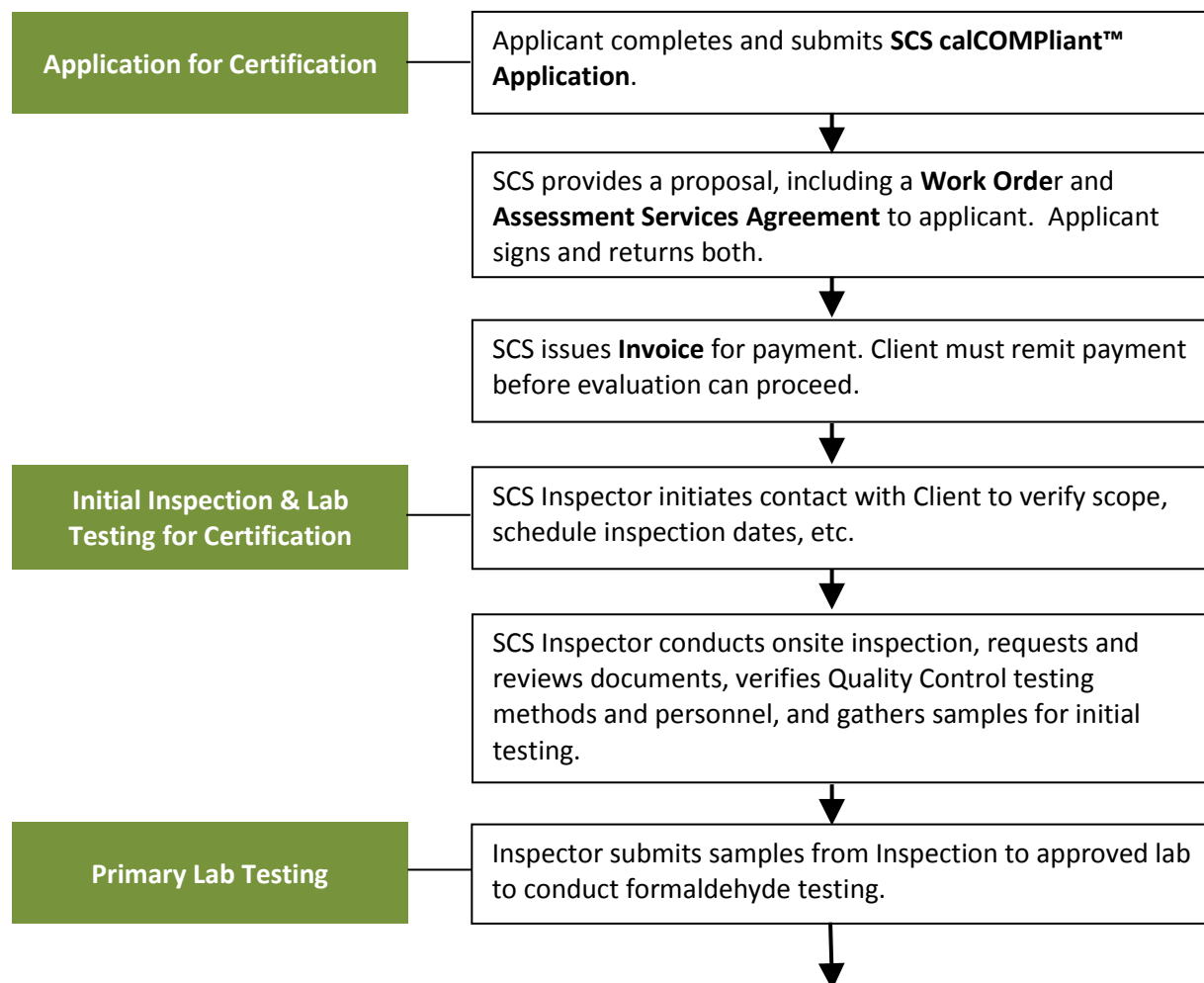
Initial	Upon application approval, Onsite Initial Inspection and Laboratory Testing
Quarter 1	Onsite Surveillance Inspection and Laboratory Testing (approximately 3 months from award of certification).

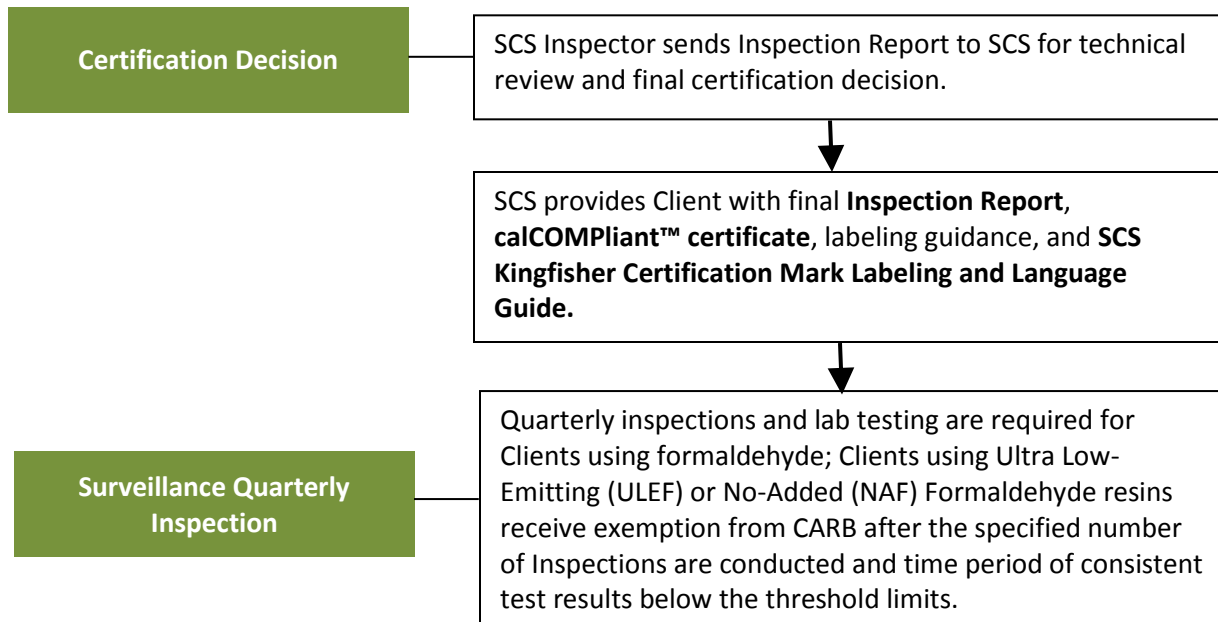
Quarter 2	Onsite Surveillance Inspection and Laboratory Testing (approximately 6 months from award of certification).
Quarter 3	Onsite Surveillance Inspection and Laboratory Testing (approximately 9 months from award of certification).
Renewal	Renewal Onsite Inspection and Laboratory Testing (12 months from award of certification).

Note that inspection schedules will vary for clients who have been approved by CARB to offer No Added Formaldehyde (NAF) or Ultra-low-emitting formaldehyde (ULEF) wood.

Deconstructive testing, as well as additional inspections, may be necessary, unannounced or otherwise, in situations where there is a high frequency of non-complying lots, validated complaints of non-compliance by key stakeholders, or other extenuating circumstances that could lead to non-compliance.

II. Certification Process Diagram





III. calCOMpliant™ Language and Labeling Guidelines

Language Guidelines

Once your products have been certified as calCOMpliant™, it is important to understand how to communicate this information to your customers.

CUSTOMER NOTIFICATION & EDUCATION | Communicating the Product Claim

- Only composite wood products manufactured to comply with calCOMpliant™ CARB Phase 2 formaldehyde limits may be labelled and sold as such.
- The SCS Global Services certificate and CARB label is not directly transferrable to your company's full inventory of manufactured composite wood products.
- The calCOMpliant™ product certification has a finite scope, limited to the products listed on the certificate, and is not a corporate wide certification.

COMPLIANT PRODUCT CLAIMS | CARB Phase 2 Formaldehyde Limits

- Hardwood Plywood (Veneer Core): 0.05 parts per million (ppm)
- Hardwood Plywood (Composite Core): 0.05 ppm
- Particle Board: 0.09 ppm
- Medium Density Fiberboard: 0.11 ppm
- Thin Medium Density Fiberboard: 0.13 ppm

Labeling Guidelines

The CARB ATCM regulation requires on product and invoice or bill of lading compliance labelling.

On product labelling requires: “Each panel or bundle of composite wood products must be clearly labeled to indicate compliance with the emission standards specified in section 93120.2(a). The label shall include, at a minimum, all of the following information:

1. Manufacturer name;
2. Product lot number or batch produced;
3. A marking to denote that the composite wood product complies with the applicable Phase 1 or 2 emission standards specified in section 93120.2(a) or was made using ULEF resins or no-added formaldehyde based resins; and
4. The ARB assigned number of the approved third party certifier**

**This requirement does not apply to manufacturers using no-added formaldehyde based resins that have obtained ARB approval as provided in section 93120.3(c) or products manufactured using ULEF resins as provided in section 93120.3(d)(2).*

Invoice or Bill of Lading Compliance labelling requires the following:

1. The ARB assigned number of the approved third party certifier, if applicable; and
2. A statement that the composite wood products comply with the applicable Phase 1 or Phase 2 emission standard specified in section 93120.2(a) and, if applicable, were made using ULEF resins or no added formaldehyde based resins

Be aware that all labels must be approved by SCS prior to use. The misuse and mislabeling of any final product is fraudulent and will result in the termination of your contract and certificate, as well as possible legal action.

IV. Rights & Responsibilities

SCS Clients have a right to non-discriminatory policies and procedures. Procedures shall not be used to impede or inhibit access to applicants. SCS shall make its services available to all applicants whose activities fall within our declared field of operation. Access shall not be conditional upon the size of the Client’s operations, nor shall certification be conditional upon the number of certificates already issued.

The criteria against which the products of a Client are evaluated shall be those outlined in the Regulation. calCOMPLiant™ certificates are valid for 1 year subject to quarterly surveillance inspections for clients using formaldehyde. Clients using NAF or ULEF resins are subject to terms outlined by CARB. SCS shall confine requirements, evaluation and decision on certification to matters specifically related to the scope of the certification scheme(s) being considered.

According to the CARB ATCM Regulation and SCS policy, Clients shall:

1. Not make any forward claims prior to issuance of a calCOMpliant™ certificate;
2. Always comply with the relevant provisions of the SCS Certification Program;
3. Make all necessary arrangements for the conduct of the inspection, including provision for examining documentation and access to all areas, records (including internal inspection reports), and personnel for the purposes of evaluation (e.g. testing, inspection, assessment, surveillance, reassessment) and resolution of complaints;
4. Not make claims outside the scope of the granted certification. SCS should be notified immediately of any scope changes;
5. Not use its product certification in such a manner as to bring the Certification Body into disrepute, nor make any statement regarding its product certification that the Certification Body may consider misleading or unauthorized;
6. Upon suspension or cancellation of certification, discontinue its use of all advertising that contains any reference thereto and return any certification documents required by the Certification Body;
7. Use certification only to indicate that products are certified as being in conformity with the specified Regulation;
8. Endeavor to ensure that no certificate or report nor any part thereof is used in a misleading manner;
9. In making reference to its product certification in communication media such as documents, brochures or advertising, comply with the requirements of the Certification Body.

SCS reserves the right to suspend, withdraw or terminate certificates as a CARB-approved Third Party Certifier (TPC). Reasons for suspension, withdrawal and termination include, but are not limited to: unwillingness or inability to correct nonconformities, unwillingness or inability to meet financial or contractual arrangements; misusing or damaging the integrity of the SCS or relevant governing body trademarks; intentional violation of requirements; or association with fraud.

For more information about the certification process please contact calcompliant@scsglobalservices.com